

Terms of Reference

Role/Purpose

The purpose of the CYP Action Group is to bring together the range of stakeholders influencing the future of children and young people in Northern Devon to set a combined agenda; to give direction to and coordinate new collaborative projects and initiatives focused on work with children and young people; and, through the direct connections with other systems leaders across the Northern Devon Futures Partnership, to be able to positively impact the wider environment for the benefit of children and young people.

Term

This Terms of Reference is effective from March 2024 and will be ongoing until terminated by agreement between the parties.

Membership

The Group will comprise:

- Headteachers from all local MATs
- Youth Organisations/Youth Parliament representative
- Police representative
- Council SEND representative
- Assistant Principal, Petroc
- Careers Hub Devon Council
- Head of Bideford College (secondary school)
- Head of Marland School, Devon (SEN school)
- Head of Great Torrington Community School (secondary school)
- Nursery Manager, St Michaels Nursery
- Local employer representatives

Aims and Objectives

To be determined by the members of the Group, but to include the following:

Aims:

1. Provide an environment where children and young people thrive.

Objectives:

1. Digital Access: Access to internet & devices
2. Access to Work experience
3. Access to an Apprenticeship
4. Access to support for SEND
5. Access "Aim Higher" – ambition for all

Key Performance Measures

TBC

Meetings

All meetings will be chaired by the Chair of the Children and Young People Action Group.

Decisions made by consensus (i.e. members are satisfied with the decision even though it may not be their first choice). If not possible, action group chair makes final decision

Meeting agendas and minutes will be provided by the secretariat, this includes:

- Preparing agendas and supporting papers
- Preparing meeting notes and information

It is proposed that meetings will be held quarterly for approx. 90 minutes either in person or online.

Amendment, Modification or Variation

These Terms of Reference may be amended, varied or modified in writing after consultation and agreement by Network Group/Advisory Group members.